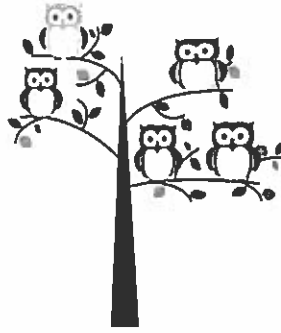


SPRINGWOOD ELEMENTARY

Mrs. Sylvia Myers
Principal

Mrs. Elizabeth De Cardenas
Assistant Principal



3801 Fred George Rd.
Tallahassee, Fl. 32303
Phone # 850-488-6225
Fax#: 850-922-8932
www.springwood.leon.k12.fl.us

October 15, 2020

Dear Parents,

Today we received notice that a member of our staff and a student has tested positive for COVID-19. **If your child was in a classroom with the COVID-19 positive staff member or student, you will receive a letter to your documented email address on file and a personal phone call from administration.**

Over the next 24 hours the Leon County Department of Health will contact **anyone who potentially had close contact with this staff member or student** and advise them of the next steps they must follow. A close contact is defined as someone who was within *six feet of an infected person for at least 15 minutes.*

The Leon County Health Department is in the process of contact tracing and will directly notify families if their child has been potentially exposed. These exposures, unfortunate as they are, **highlight the importance of everyone doing their part to minimize the spread of this virus: stay home when sick or while waiting for Covid-19 test results, keep things clean and sanitized, utilize proper hand washing, wear masks, and maintain social distancing.**

We take our commitment to your child's safety seriously and are working closely with the Leon County Health Department to follow CDC guidelines and best practices during this time. For more information about the student and family protocol please visit <https://www.leonschools.net/Page/49637>. The health and safety of our students is our highest priority. If you have further questions do not hesitate to reach out to me.

Thank you and take care.

Mrs. Myers, Principal
Springwood Elementary School

2020 – 2021

“The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, military status, or genetic information.”